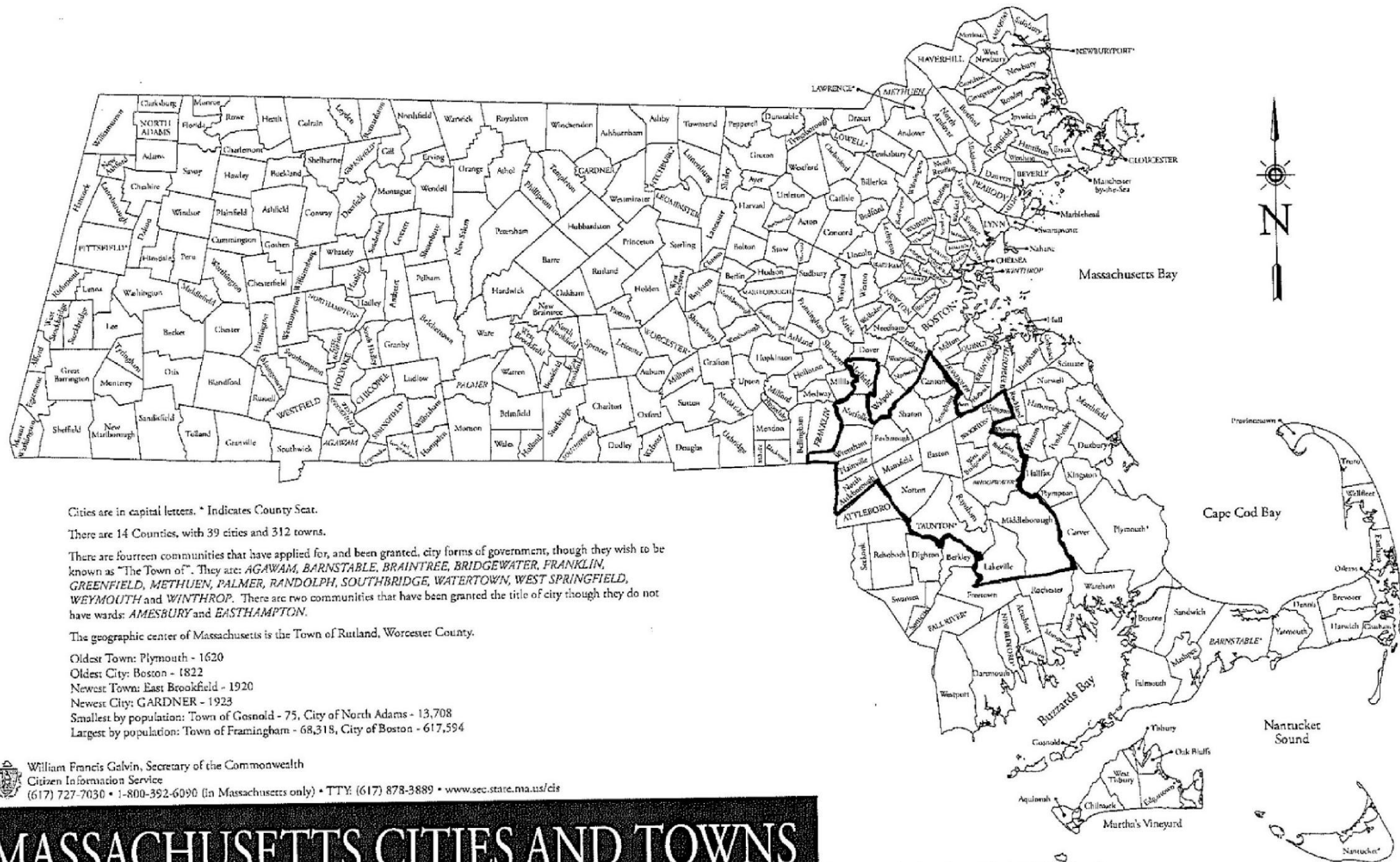


**Southeastern Regional  
Services Group**



**SERSG established 1993**




Cities are in capital letters. \* Indicates County Seat.  
 There are 14 Counties, with 39 cities and 312 towns.

There are fourteen communities that have applied for, and been granted, city forms of government, though they wish to be known as "The Town of". They are: *AGAWAM, BARNSTABLE, BRAINTREE, BRIDGEWATER, FRANKLIN, GREENFIELD, METHUEN, PALMER, RANDOLPH, SOUTHBRIDGE, WATERTOWN, WEST SPRINGFIELD, WEYMOUTH and WINTHROP*. There are two communities that have been granted the title of city though they do not have wards: *AMESBURY and EASTHAMPTON*.

The geographic center of Massachusetts is the Town of Rutland, Worcester County.

- Oldest Town: Plymouth - 1620
- Oldest City: Boston - 1822
- Newest Town: East Brookfield - 1920
- Newest City: GARDNER - 1923
- Smallest by population: Town of Gosnold - 75, City of North Adams - 13,708
- Largest by population: Town of Framingham - 68,318, City of Boston - 617,594

 William Francis Galvin, Secretary of the Commonwealth  
 Citizen Information Service  
 (617) 727-7030 • 1-800-392-6090 (in Massachusetts only) • TTY: (617) 878-3889 • [www.sec.state.ma.us/cis](http://www.sec.state.ma.us/cis)

# MASSACHUSETTS CITIES AND TOWNS

Updated 2/9/16 (population figures are based on the 2010 Census)

## *Origins and Methods*

- Established in 1993 when 14 communities sought state funding to create a shared public administrator position
- The original mission was to act jointly to solve problems
- Member involvement was key to success
- Initial needs were for training, resource sharing (for new HR requirements at the time) and procurement
- By 1997 membership dues supported the organization independently from state or other funding

# *A collaborative approach to municipal procurement*

- Adapted to changing needs
- Original *and continuing* mission: act jointly to solve problems
- Procurement remained the greatest mutual need
- Provide consistent and reliable service
- Organization remains small and focused, 1 employee
- Management by members is key to sustained success
- Board decides on and authorizes all work
- Mutual reliance and trust developed among members
- 19 Towns and 2 Cities working together



# Six routine Procurements

Each procurement is for multiple items (#) as noted

- Annually: Paper (18), DPW Supplies (44), Water & Sewer Treatment Chemicals (22), and DPW Services (28)
- Every two years: Office Supplies (% discount for general supplies and lower discount for toner/ink cartridges)
- Every three years: Drug & Alcohol Testing Services (greatest benefit is randomization is spread over all participating towns/cities)

# Other services – meeting facilitation

## Monthly meeting of Highway Superintendents:

- Meets in member towns/cities in region
- Discussions are directed by participants
- With routine procurements administered by SERSG, Highway Superintendents, DPW Directors and other staff can focus on quality of products and services secured, and request new items as needed
- Share opinions and experiences with common vendors
- Contracted vendors are held accountable to group's specifications
- Bi-Monthly meeting of Regional Stormwater Coalition (fairly new)

## *Statutory Authorization:*

SERSG requires 3 things to participate in services and be an Associate Member:

- payment of dues - \$4100
- authorization on the state's CPO Delegation Form
- authorization of the SERSG Employee as a Special Municipal Employee

Member Municipalities that also sign an SERSG Intermunicipal Agreement are Full Members and have a vote on the Board of Directors